

Bid Information Form

Item or service in bid: _____ Date Needed: _____

Quantity: _____ Details: _____

Vendor/Supplier: _____

Phone Number: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Web Address: _____ E Mail _____

Unit Price: _____ Total Bid Price (including delivery/installation): _____

Delivery Date: _____

Warranty: _____

Terms: _____

Comments: _____

Accepted / Declined by : _____

Signature: _____ Date: _____